

ANNOUNCEMENT

European Award for Excellence in Teaching in the Social Sciences and Humanities

Call for Applications 2014-2015

Central European University is pleased to announce the fourth annual European Award for Excellence in Teaching in the Social Sciences and Humanities. This pioneering award, first announced in 2011 on the occasion of the 20th anniversary of Central European University, honors academics in the social sciences and humanities who teach at higher education institutions in the European Higher Education Area.

Selection Criteria for the European Award for Excellence in Teaching

All candidates must have an outstanding overall teaching record. In addition, candidates must show exemplary experience in one or more of these practices:

- applying innovative teaching methods;
- combining theory and practice, relevance and scholarly excellence;
- using research elements to achieve excellence in teaching;
- applying problem-based/problem-oriented teaching;
- achievements in encouragement of critical thinking;
- sustained commitment to teaching excellence, rather than one-off achievements.

Applications from candidates working with students from less affluent or disadvantaged social backgrounds are particularly welcome.

Eligibility Criteria

To be eligible, a candidate must be:

- an academic instructor of any rank in the Social Sciences and/or Humanities;
- currently teaching at a higher education institution in a member country of the European Higher Education Area (<http://www.ehea.info/members.aspx>).

Candidates considered in previous years are welcome to apply for this year's Award.

Current and former faculty members of Central European University are not eligible.

Application and Selection Process

Faculty Members -- How to Apply for the Award:

All evidence in support of the applications will be submitted to Central European University, Center for Teaching and Learning, and collected in two stages.

1) In the first stage, faculty members wishing to apply must submit the following documents no later than **January 15, 2015**. Incomplete submissions will not be considered. All submitted documents must be in English.

- A detailed personal statement written by the candidate about their teaching, including concrete examples of what they have accomplished or learned in their teaching, their approaches to teaching or philosophy of teaching, and a discussion of what their goals are for their teaching in the future (1500 - 2000 words);
- the candidate's curriculum vitae (or resume) and candidate's contact information;
- two letters of support: one from a colleague who is familiar with the candidate's teaching record; and one from a former student (letters from former students should describe the teacher's influence on them);
- contact information for the higher education institution, including both a staff member who would be able to assist in providing additional information on the candidate as well as the relevant person in the institution's press office.

NOTE: Individual faculty members are strongly encouraged to apply directly to CEU for consideration for the European Award for Excellence in Teaching in the Social Sciences and Humanities. Nominations, however, are also accepted.

Nominators -- How to Nominate a Faculty Candidate for the Award:

Nominations by others will be accepted as follows:

- Nominations will be accepted by individual members of higher education institutions in member countries of the European Higher Education Area ;
- administrators in such educational institutions;
- faculty colleagues;
- external stakeholders such as representatives of employers or other organizations;
- current or former students.

Nominating a Candidate:

All evidence in support of the applications will be submitted to Central European University, Center for Teaching and Learning, and collected in two stages.

1) The nominator should contact the professor he/she wishes to nominate and work together with the professor to compile the following documents which are required to accompany the nomination. The nominator should submit the complete package of materials no later than **January 15, 2015**. Incomplete submissions will not be considered. All submitted documents must be in English.

- A detailed personal statement written by the candidate about their teaching, including concrete examples of what they have accomplished or learned in their teaching, their approaches to teaching or philosophy of teaching, and a discussion of what their goals are for their teaching in the future (1500–2000 words);
- the candidate's curriculum vitae (or resume) and candidate's contact information;
- two letters of support: one from a colleague of the candidate who is familiar with his/her teaching record; and one from a former student (letters from former students should describe the teacher's influence on them);
- contact information for the candidate's higher education institution, including a staff member who would be able to assist in providing additional information.
- A detailed letter in support of the nomination by the nominator should accompany the above items.

2) In the second stage of the selection process, the CEU Center for Teaching and Learning will contact selected candidates and the higher education institution where they teach to obtain additional information in support of the application.

Additional supporting evidence requested in the second stage may include:

- an expanded narrative from the candidate explaining how his/her teaching has made a difference, accompanied by any relevant documents;
- testimonials from former and/or current students, colleagues, university administrators, or others who have firsthand knowledge of the candidate's teaching achievements;
- formal teaching performance documents such as internal evaluation reports (in the case of candidates whose institutions conduct such evaluations);
- a written and/or audiovisual portfolio demonstrating “excellence in teaching” and corresponding impact on students.

PLEASE NOTE: These or other additional materials should NOT be submitted during the first stage of the application process. Candidates will receive a written request for any additional materials, if required.

The selection process will be coordinated by the CEU Center for Teaching and Learning which will serve as the Secretariat. Candidates will be evaluated by a five-member selection committee drawn from higher education institutions worldwide.

Timeframe

1. Applications for the European Award for Excellence in Teaching in the Social Sciences and Humanities will be accepted until **January 15, 2015**. Applications should be sent electronically to: TeachingAward@ceu.hu.

The selection process will be completed by June 1, 2015. The award competition is intended to be conducted annually.

2. The CEU Center for Teaching and Learning will send an email to acknowledge receipt of the application or nomination within two weeks of the submission.

3. In the second stage of the selection process (early March 2015), the CEU Center for Teaching and Learning will contact selected candidates and the higher education institution to obtain additional information in support of the application.

4. The award winner will be notified by June 1, 2015, after the selection committee's final meeting.

5. Once the winner has accepted her/his award, all candidates will be notified via email.

6. The winner is expected to participate in the public recognition of the award.

Conferring the Award and the Prize

The award will be presented at a ceremony coordinated with the winner. The presentation of the award usually coincides with CEU's academic year opening ceremony in September. The award winner will also be invited to give a talk and to participate in award-related events at Central European University, subject to his/her availability.

The Diener Prize of 5,000 euros, which accompanies the award, is made possible by a generous gift from Steven and Linda Diener in memory of Ilona Diener.

For more information about the award and for the electronic version of the Call for Applications please visit the website of the CEU Center for Teaching and Learning <https://ctl.ceu.hu/teaching-award> or contact TeachingAward@ceu.hu.